

GREENLEE COUNTY SPORTS FACILITIES

RULES AND REGULATIONS

GREENLEE COUNTY
BOARD OF SUPERVISORS
Adopted April 5, 2005
Amended March 9, 2006

**GREENLEE COUNTY
SPORTS FACILITIES
RULES AND REGULATIONS**

1. GENERAL POLICY STATEMENT:

Greenlee County reserves the right to change any and all rules, regulations and policies whenever due cause warrants a change. If a change is made, all leagues/organizations affected by the change will be notified.

Greenlee County Sports Facilities are under the management of the Greenlee County Facilities Manager.

Upon approval of an Intergovernmental Agreement, Greenlee County will accommodate use of the ball fields by Schools before any leagues/organizations. Prior field reservations may be bumped.

Greenlee County will not become involved with disputes between leagues/organizations. All rules apply to all individuals, leagues, teams and spectators within Greenlee County Sports Facilities.

In case of inclement weather, no play will occur on the fields to avoid damage to the fields. Coaches and Umpires should take precautions for the safety of their teams during lightning storms.

2. PLAYING/TIME SCHEDULES:

Leagues/organizations interested in using fields must contact the Greenlee County Facilities Manager **no earlier** than two (2) months before the start of the season.

Maintenance on the ball fields is every Friday. Do not schedule any games before 4:00 p.m. on Fridays.

Morenci ball fields will not be scheduled for use during graduation evenings to avoid disruptions of those ceremonies.

Greenlee County ball fields will be scheduled as follows:

Youth:

Starting date On Monday the week following the end of the School softball season.

Ending date Eight (8) weeks after starting date.

Adults:

Starting date On Monday the week following the end of the Youth season.

Ending date No later than October 31st.

The following documentation must be submitted to the Greenlee County Facilities Manager for each league/organization two (2) weeks before starting dates:

a) Practice/playing schedules for each league/organization which have been coordinated between the different leagues/organizations so that any conflicts have been worked out before the fields are scheduled. If a league/organization refuses to cooperate in coordinating schedules, that league/organization will not use the fields.

b) Certificate of Insurance naming Greenlee County as additional insured.

c) Rosters for each team and signed waivers. See #9 & 10 below for specific information regarding rosters and waivers.

d) Concession Stand schedules for each league/organization which have been coordinated between the different leagues/organizations so that any conflicts have been worked out before the Concession Stand is scheduled. If a league/organization refuses to cooperate in coordinating schedules, that league/organization will not use the Concession Stand.

e) \$100.00 non-refundable maintenance fee for each league/organization per calendar year.

Upon receipt of all documents (a) through (e) Greenlee County will complete and submit a schedule to each league/organization, however, **be prepared to adjust your schedules to ours** should an unforeseen event arise. We will do our best to accommodate all requests.

3. **SOFTBALL FIELD FACILITIES BASIC RULES:**

- The softball fields may be used upon reservation only and only for softball use.
- Concession building, restrooms, ball field lights keys can be signed for at the County Facilities Manager's Office. Keys checked out for tournaments must be returned the following Monday. **The keys are not transferable - the person signing for the keys will be held responsible for those keys. If another person will be using those keys they must be signed for. NO EXCEPTIONS!!**
- Lights out at 10:30 p.m. NO EXCEPTIONS!! Allow ample ending time of ball games for clean up.
- Glass containers of any type are **NOT** allowed on this property.
- No alcoholic beverages are allowed **at any time** in dugouts or ball fields.
- No alcoholic beverages are allowed during youth ball games.
- It is unlawful for any minor to possess or consume alcoholic beverages.
- No smoking or tobacco products of any type allowed in dugouts or on the ball fields at

any time.

- No smoking or tobacco products are allowed during youth ball games.
- Trash, garbage, and refuse shall be placed in the containers provided for this purpose. Please clean up after yourselves.
- No animals allowed in this facility.
- Fires are allowed only in personal GAS grills.
- Fireworks are prohibited.
- Use or discharge of any type of firearm is prohibited.
- Vehicles are allowed in parking areas only.
- Courteous and sportsman-like behavior is expected at all times.
- Children must be supervised at all times.
- Persons using this facility assume full responsibility for any damage.
- Greenlee County exercises a Hold Harmless Policy which releases the County from any claims that arise from accident or injury when using this facility.
- Privileges may be revoked for any violation of these rules.

4. **SOFTBALL FIELDS:**

The fields are designed for softball use only. Greenlee County will not line the fields. Leagues/organizations must supply gypsum and line the fields. Once bases are set up for a season, youth or adult, they will not be moved. Only a limited number of bases and plates will be provided by Greenlee County - take care of those that are provided. No glass containers, alcoholic beverages or tobacco products are allowed on the fields. **Fields will be cleaned by the league/organization after each use.** The last league/organization to use the fields each day will be held responsible for any damages (including cut locks) or garbage left behind in the fields. That league/organization will lose use of the fields on the next scheduled day if the fields are not clean - even if that means you have to forfeit a game!

5. **DUGOUTS:**

No glass containers, alcoholic beverages or tobacco products are allowed in dugouts. No children allowed in dugouts during adult play. **Dugouts will be RAKED/SWEPT clean by the league/organization after each use.** The last league/organization to use the fields each day will be held responsible for any damages (including cut locks) or garbage left behind in the dugout area. That league/organization will lose use of the fields on the next scheduled day if the fields are not clean - even if that means you have to forfeit a game!

6. **BLEACHERS AND GROUNDS AREA:**

No glass containers, alcoholic beverages or tobacco products are allowed within the cabled area. Be sure that children are supervised at all times. **The bleacher and grounds area will be cleaned by the league/organization after each use.** The last league/organization to use the fields each day will be held responsible for any damages (including cut locks) or garbage left behind in the bleacher and grounds area. That league/organization will lose use of the fields on the next scheduled day if the fields are not clean - even if that means you have to forfeit a game!

7. CONCESSION STAND AND RESTROOMS:

Upon receipt of a schedule as provided in #2 (d), Greenlee County will make a schedule and provide a copy to each league/organization for Concession Stand use. Greenlee County does not provide security for your supplies, food, etc. Any supplies, food, etc. left in the Concession Stand is completely at your own risk! Procedures for cleaning the Concession Stand and Restrooms are posted and are to be followed **after each use**. The last league/organization to use the facilities each day will be held responsible for any damages (including cut locks) and cleaning both the Concession Stand **and** Restrooms. That league/organization will lose use of the Concession Stand for the remainder of the year if the Concession Stand and Restrooms are not cleaned as provided in the posted procedures.

DO NOT OVERLOAD ELECTRICAL OUTLETS! Greenlee County will be reimbursed for travel and overtime for the person called out to reset the breaker because of electrical overload. A second violation will result in the loss of privileges to use the Concession Stand for the remainder of the year.

The ice machine is provided for concession use only. **DO NOT FILL ICE CHESTS OR OTHER COOLERS WITH ICE FROM THIS MACHINE.**

MAKE SURE that all doors are locked and Concession Stand and Restrooms lights are turned off, and the cooler is turned off before leaving.

CONCESSION STAND AND RESTROOM CLEANING PROCEDURES:

- a) All counters must be wiped down
- b) Sweep and mop floors
- c) Refrigerator must be wiped down
- d) Sinks and toilets must be cleaned
- e) Rake around building, pick up garbage
- f) Turn out lights when leaving
- g) Turn cooler off when leaving
- h) Lock all doors - concession stand and restrooms when leaving

8. LIGHTS:

LIGHTS OFF AT 10:30 P.M. - NO EXCEPTIONS! Allow ample time to end games so that clean up can be done by 10:30 p.m.

DO NOT TURN LIGHTS ON BEFORE THEY ARE NEEDED! 30 minutes before dusk is appropriate.

The light control switches are locked with a Greenlee County lock. Keys can be signed for at the County Facilities Manager's Office. The last league/organization to use the fields each day will be held responsible for any damages to light switches or the locks and responsible for locking the light switches when they are turned on and off. That league/organization will lose use of the fields for the remainder of the year for any violation pertaining to lights.

9. ROSTERS:

All league/organization rosters must be submitted as indicated in Rule #2.

Youth league rosters (one for each team) will be typed or printed in ink with each player's name and must be signed by the Coach for that team and the league Board President. The roster submitted to the Greenlee County Facilities Manager will be the official roster. It is the responsibility of the league and coach to submit any amendments.

Adult league/organization rosters (one for each team) will be typed or printed in ink with each player's name and telephone number and must be signed by each individual player on the team. The roster submitted to the Greenlee County Facilities Manager will be the official roster. It is the responsibility of the league/organization and coach to submit any amendments.

10. WAIVER OF LIABILITY:

All players must sign the waiver of liability on the roster. Any player that does not sign the waiver is an ineligible player and will not use Greenlee County softball fields.

Copies of waivers obtained by Youth leagues/organizations will be provided to the Greenlee County Facilities Manager.

Greenlee County DOES NOT CARRY INSURANCE TO COVER INJURED PLAYERS.

11. ACTS OF VIOLENCE/UNSPORTSMAN-LIKE CONDUCT:

Any acts of violence verbal or otherwise by players, officials or spectators anywhere within Greenlee County softball fields facilities will not be tolerated. The person(s) involved in the act will not be allowed in the facility for a period of two (2) calendar years

from the date of the incident. NO EXCEPTIONS!!

Any person(s) displaying acts of unsportsman-like conduct including profanity, verbal abuse or threats, or any other act considered unsportsman-like will not be allowed in the facility for a period of two (2) calendar years from the date of the incident.

Coaches will be held responsible for the conduct of their players and fans.

12. TOURNAMENTS (Excluding existing youth league tournaments):

All Greenlee County rules and regulations pertaining to league/organization use of Greenlee County softball fields will apply for all tournaments. Tournaments will occur on Saturday & Sunday only and will be scheduled through the Greenlee County Facilities Managers Office.

Documentation required in Rule #2 will be provided to the Greenlee County Facilities Manager a minimum of two (2) weeks in advance of the tournament date. The facility will not be used without the required documentation!

Re-alignment of bases for Adult tournaments scheduled during the Youth softball season must be coordinated with the Youth Softball leagues.

A \$100.00 deposit per tournament will be charged and is due at the time all other documentation is submitted to the Greenlee County Facilities Manger. \$75.00 of the deposit will be refunded after assessment of the softball field and facility for cleanliness and damages.

13. EQUIPMENT:

Bats: All titanium, titanium alloy and other bats listed as illegal by a league/organization are not allowed to be used on Greenlee County softball fields. FOR SAFETY REASONS, SWINGING BATS IS RESTRICTED TO THE ON-DECK BATTERS IN THE BATTERS CIRCLE - DO NOT ALLOW PLAYERS TO WARM UP WITH A BAT IN OR OUTSIDE OF THE DUGOUT AREAS!!

Cleats: ABSOLUTELY NO STEEL CLEATS allowed on Greenlee County softball fields!!

Jewelry: Jewelry should be removed for obvious safety reasons.

14. GRIEVANCES

The County Facilities Manager will determine any violations of these rules and regulations. Grievances will be directed to the County Facilities Manager in writing. Should the grievance, upon determination of the County Facilities Manager, need further authority, the County Facilities Manager may direct the grievance to the County

Administrator for final review.

The Greenlee County Board of Supervisors will make only policy decisions on changes to the rules and regulations upon recommendation of the County Administrator and/or the County Facilities Manager.